

## JOB DESCRIPTION & PERSON SPECIFICATION

### Teacher of History & Geography

#### PERSON SPECIFICATION

Attributes	Criteria
<b>Qualifications and Training</b>	<ul style="list-style-type: none"> <li>• Qualified teacher status preferable</li> <li>• Evidence of recent training/professional development</li> </ul>
<b>Experience of</b>	<ul style="list-style-type: none"> <li>• Teaching and learning in a school environment</li> <li>• Delivering Geography and History throughout KS3 &amp; KS4</li> <li>• Promoting a positive Islamic ethos and behaviour</li> </ul>
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Teach challenging, motivating and engaging lessons</li> <li>• Excellent communication skills, oral, written and presentational</li> <li>• The ability to deliver well planned, organised and innovative lessons</li> <li>• Make effective use of data as a basis of challenging and extending pupil progress</li> <li>• Ability to use ICT effectively and how it can be used to raise standards in the classroom</li> </ul>
<b>Knowledge and understanding of</b>	<ul style="list-style-type: none"> <li>• Geography KS3 Curriculum and History curriculum at KS3 and KS4</li> <li>• Assessment requirement in KS3 and KS4 Geography &amp; History</li> <li>• How to use information and data to set targets, raise attainment and achievement</li> <li>• How children and young people learn, develop and progress through life stages and events</li> <li>• How to manage health and safety policy and promote and safeguard pupil welfare</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>• A strong commitment to improving educational opportunities and belief in the potential of every student</li> <li>• Willing to learn new skills and adapt existing ones</li> <li>• A willingness to be involved in extracurricular activities</li> <li>• A sense of humour, warmth, energy, stamina and resilience</li> <li>• To have an excellent record of attendance and punctuality</li> </ul>

## JOB DESCRIPTION

<b>Post Title</b>	<b>Teacher of History (KS3 &amp; KS4) &amp; Geography (KS3)</b>
<b>Purpose</b>	<ol style="list-style-type: none"> <li>1. To provide an appropriately broad, balanced and differentiated learning experience for students, in accordance with the national curriculum, aims of the school and curriculum policies</li> <li>2. To ensure commitment to an Islamic ethos and set of values in order to secure high quality learning, effective use of resources and improvement in standards of learning and achievement for all students.</li> <li>3. To monitor and support the overall progress and development of students.</li> </ol>
<b>Reporting to</b>	Executive Head teacher and Head teacher
<b>Key Responsibilities and Duties</b>	
<b>Main Duties</b>	<ol style="list-style-type: none"> <li>1. Undertake the main professional duties of a teacher as outlined in the most recent School Staff Handbook and School Policies and Documents</li> <li>2. Play a full role within the life of the school community, support its ethos and encourage all staff and students to follow this example.</li> <li>3. Promote and support all school policies.</li> <li>4. Commit to continuing personal professional development.</li> </ol>
<b>Other Specific duties</b>	<ol style="list-style-type: none"> <li>1. To attend daily and weekly meetings, in accordance with school policy and to lead such meetings as required.</li> </ol>
<p>Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.</p> <p>Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors.</p>	

The post holder will be required to demonstrate a continual positive commitment to the school's policies including those relating to safeguarding children, health & safety, and equal opportunities.

This job description is current at the date shown, but in consultation with you, may be changed by the Management to reflect or anticipate changes to the job commensurate with the grade and job title.

Tayyibah Girls School is committed to safeguarding and promoting the welfare of children and young people. The successful candidate will be required to undertake an enhanced Disclosure and Barring Service check.